

West Point Craft Show Vendor Information

Held in conjunction with the West Point Road Gems Car Show

**Crafts
Direct Sales**

**Sunday, September 21, 2025
(10 am - 3:30 pm)**

Nielsen Community Center
200 Anna Stalp Avenue
West Point, Nebraska



Space Size and Fees:

- 8'x8' space for \$40 (78 spaces available)
- 6' x 6' space for \$30. (Four available between door exits.)
- All tables (6' and 8' rectangular) are \$5 each. (Note: There are only 5 (6 ft) tables available.)
Vendors are limited to the amount of space purchased.

Guidelines:

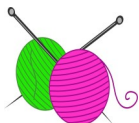
1. Limited space is available and will be assigned based on the **date the application and payment** are received.
2. Please complete the **Application and Release Form** and mail it with payment. **Make checks payable to: Catholic Daughters (Attn: Marlene Knobbe, 308 Tower Ln, West Point, NE 68788)**
3. **Confirmation** that your application has been received will be sent by email. If you want the confirmation mailed, please send a self-addressed, stamped envelope along with your registration form.
4. All vendors should charge 7% **sales tax** (state & city) and submit it to the NE Department of Revenue.
5. **Set-up time** for vendors is 7:30 am to 9:45 am on Sunday, September 21st or 1 pm - 5:30 pm on Saturday, September 20th.
6. **Electricity** is available upon request on the registration form. Vendors supply any extension cords needed.
7. Vendors are responsible for their own merchandise and are responsible for cleaning up their areas.
8. **No early pack-ups permitted.** Your booth must remain on display for the entire duration of the show. The show closes to the public at 3:30 pm. Vendors may leave when all Road Gem car show participants have left from the area around the Nielsen Center.
9. Only one of each independent sales business (i.e. Mary Kay, Watkins, etc.) will be accepted.

Thank you for considering our show! If you have any questions, please contact:

Marlene Knobbe

(Phone: 402-380-8576)

(Email: marlene@knobbe.org)



2025

Date Received _____ Size Requested _____ Electricity ____ Pd ____ Chk # _____ Booth # _____

Tables _____ Chairs _____

West Point Craft Show Vendor Application

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200 Anna Stalp Avenue
West Point, NE 68788

**Please complete all information below and
submit with payment. Please PRINT.**

**Crafts
Direct Sales**



Company Name _____

Vendor Name _____

Street Address _____

City _____ State _____ Zip _____

Phone Number _____ License Plate # (Include State) _____

Email Address _____

Type and Description of Merchandise _____

Number of 8' x 8' Spaces _____ x \$40 = _____

Number of 6' x 6' Spaces _____ x \$30 = _____

Number of 8' Banquet Tables _____ x \$5 = \$ _____

Number of 6' Tables _____ x \$5 = \$ _____

Number of Chairs Needed _____

(Please note: There are only 5 (6 ft) tables available.)

Electricity Needed? Yes No

Total amount enclosed: \$ _____

Make checks payable to Catholic Daughters.

Mail to:

Marlene Knobbe
308 Tower Ln
West Point, NE 68788

West Point Road Gems Car Show —Vendor Release

I, _____ hereby releases the Road Gems and the City of West Point, Nebraska from any claims for damages to person or property while participating as a vendor during the West Point Craft Show on September 21, 2025.

Vendor Signature

Date